

<u>Process for registration of e-mail id for obtaining Annual Report/ e-voting and updation of bank account mandate for receipt of dividend:</u>

For registration of E-mail Id / PAN:

- a. Visit the link https://tcpl.linkintime.co.in/EmailReg/email register.html
- b. Select "Tata Elxsi Limited" from the dropdown
- c. Enter details in respective fields such as DP ID and Client ID (if shares held electronic form) / Folio no. and Certificate no. (if shares held in physical form), Shareholder name, PAN, mobile no. and e-mail id.
- d. System will send OTP on mobile no. and e-mail id.
- e. Enter OTP received on mobile no. and e-mail id.

It may be noted that the above registration is for the purpose of receiving communication related to the AGM only. Members are requested to liaise with TSR Darashaw Consultants Private Limited or their respective Depository Participants for updation of details.

Shareholders may register their e-mail address or PAN, if not registered with the Depositories (for shares held in electronic form) / Company (for shares held in physical form), on or before 5:00 p.m. (IST) on Tuesday June 15, 2021, to receive the Notice to the AGM along with Annual Report 20-21, by completing the process as under:

For updation of Bank details for shares held in physical form:

Please send a request to the TSR Darashaw Consultants Private Limited at **csg-unit@tcplindia.co.in** along with the Folio No, Name of the shareholder, scanned copy of the certificate (front and back), self-attested copy of the PAN card and Aadhar along with the following details:

- a) Name and Branch of the Bank in which you wish to receive the dividend,
- b) the Bank Account type,
- c) Bank Account Number allotted by their banks after implementation of Core Banking Solutions
- d) 9 digit MICR Code Number, and
- e) 11 digit IFSC Code
- f) a scanned copy of the cancelled cheque bearing the name of the first shareholder